

Building and Grounds Committee AGENDA

Videoconference or
Jefferson County Courthouse
311 S Center Ave, C2003
Jefferson, WI 53549

Monday, November 3, 2025
8:30 a.m.

Building and Grounds Committee Members

Curtis Backlund, Jim Braugher, Roger Lindl, Robert Preuss, Mary Roberts

1. Call to order
2. Roll Call
3. Certification of compliance with Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on specific agenda items must register their request at this time)
6. Communications
7. Approval of October 6, 2025 Building and Grounds Committee Minutes
8. Update on courthouse completion open house event
9. Updates on other projects
 - a. Courthouse projects: epoxy flooring, video surveillance enhancements, access control door alarms
 - b. Fair Park: fire alarm modernization, site lighting, interior lighting grant project, ridge vent repairs
 - c. Human Services: concrete sidewalk & railing repairs, repurpose Birth to Three space, security/access controls at UWC suite entrance
 - d. Highway: new controls software
 - e. Community Grant Application (submitted October 31st)
10. IT Project Update
11. Financial Reports (YTD)
 - a. Central Services
 - b. Management Information Systems (MIS)
12. Discussion and possible action on future meeting dates and agenda items
Next meeting scheduled for Monday, November 3, 2025 at 8:30 a.m.
13. Adjourn

[Join the meeting now](#)

Meeting ID: 276 419 923 913 5
Passcode: Sf6xj3He

A quorum of any Jefferson County Committee, Board, Commission or other body, including the Jefferson County Board of Supervisors, may be present at this meeting.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

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Jefferson County
FLEXIBLE PERIOD REPORT

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FROM 2025 01 TO 2025 11

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
100 General Fund	APPROP	ADJSTMTS	BUDGET	ACTUALS	ENCUMBRANCES	BUDGET	USED
11201 Central Services							
11201 411100 General Property Taxes	-1,063,054	0	-1,063,054	-885,878.40	.00	-177,175.66	83.3%
11201 474009 Housekeeping Services	-2,000	0	-2,000	.00	.00	-2,000.00	.0%
11201 474120 Sheriff Interdepart Billed	-20,000	0	-20,000	.00	.00	-20,000.00	.0%
11201 483002 Misc Sale/Material & Supply	-500	0	-500	-237.70	.00	-262.30	47.5%
11201 511110 Salary-Permanent Regular	209,472	0	209,472	154,365.05	.00	55,106.94	73.7%
11201 511210 Wages-Regular	287,890	0	287,890	219,409.20	.00	68,480.76	76.2%
11201 511220 Wages-Overtime	9,788	0	9,788	6,008.47	.00	3,779.26	61.4%
11201 511330 Wages-Longevity Pay	604	0	604	.00	.00	603.75	.0%
11201 512141 Social Security	36,161	0	36,161	27,646.74	.00	8,513.89	76.5%
11201 512142 Retirement (Employer)	33,050	0	33,050	24,265.37	.00	8,785.03	73.4%
11201 512144 Health Insurance	91,407	0	91,407	53,149.50	.00	38,257.53	58.1%
11201 512145 Life Insurance	139	0	139	149.96	.00	-11.42	108.2%
11201 512151 HSA Contribution	8,050	0	8,050	.00	.00	8,050.00	.0%
11201 512153 HRA Contribution	0	0	0	2,668.66	.00	-2,668.66	.0%
11201 512173 Dental Insurance	7,416	0	7,416	5,127.77	.00	2,288.23	69.1%
11201 512390 Safety Equipment	4,000	0	4,000	265.19	.00	3,734.81	6.6%
11201 521215 Architectural & Engineering	15,000	0	15,000	.00	.00	15,000.00	.0%
11201 521219 Other Professional Serv	10,000	0	10,000	1,675.07	.00	8,324.93	16.8%
11201 521219 12101 Other Professional Serv	0	0	0	28,708.11	.00	-28,708.11	.0%
11201 521220 Consultant	10,000	0	10,000	.00	.00	10,000.00	.0%
11201 521296 Computer Support	4,000	0	4,000	2,156.64	.00	1,843.36	53.9%
11201 529170 Grounds Keeping Charges	15,082	0	15,082	13,747.91	.00	1,334.25	91.2%
11201 531008 Hazard Recycle Charges	1,000	0	1,000	.00	.00	1,000.00	.0%
11201 531243 Furniture & Furnishings	2,000	0	2,000	12,910.85	.00	-10,910.85	645.5%
11201 531298 United Parcel Service	500	0	500	.00	.00	500.00	.0%
11201 531302 Building & Maint Equipment	20,000	0	20,000	30,139.49	.00	-10,139.49	150.7%
11201 531303 Computer Equipmt & Software	2,000	0	2,000	4,362.52	.00	-2,362.52	218.1%
11201 531311 Postage & Box Rent	500	0	500	.00	.00	500.00	.0%
11201 531312 Office Supplies	1,000	0	1,000	170.18	.00	829.82	17.0%
11201 531313 Printing & Duplicating	500	0	500	92.99	.00	407.01	18.6%
11201 531314 Small Items Of Equipment	6,000	0	6,000	5,115.38	.00	884.62	85.3%
11201 531320 Safety Supplies	2,000	0	2,000	613.80	.00	1,386.20	30.7%
11201 531321 Publication Of Legal Notice	500	0	500	192.00	.00	308.00	38.4%
11201 531326 Advertising	500	0	500	81.46	.00	418.54	16.3%
11201 531349 Other Operating Expenses	0	0	0	195.69	.00	-195.69	.0%
11201 531351 Gas/Diesel	3,000	0	3,000	272.31	.00	2,727.69	9.1%
11201 532325 Registration	0	0	0	180.00	.00	-180.00	.0%
11201 532332 Mileage	300	0	300	7.79	.00	292.21	2.6%

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FROM 2025 01 TO 2025 11

ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
100 General Fund		APPROP	ADJSTMTS	BUDGET	ACTUALS	ENCUMBRANCES	BUDGET	USED
11201 532336	Lodging	0	0	0	119.00	.00	-119.00	.0%
11201 533221	Water	5,000	0	5,000	2,764.26	.00	2,235.74	55.3%
11201 533222	Electric	75,000	0	75,000	29,886.08	.00	45,113.92	39.8%
11201 533223	Sewer	4,500	0	4,500	2,597.64	.00	1,902.36	57.7%
11201 533224	Natural Gas	35,000	0	35,000	53,922.91	.00	-18,922.91	154.1%
11201 533225	Telephone & Fax	1,500	0	1,500	1,362.81	.00	137.19	90.9%
11201 533235	Storm Water Utility	2,500	0	2,500	1,603.06	.00	896.94	64.1%
11201 535239	Street Repair & Maint	500	0	500	.00	.00	500.00	.0%
11201 535246	Building Service & Maint	50,000	0	50,000	30,509.58	.00	19,490.42	61.0%
11201 535247	Building Repair & Maint	6,000	0	6,000	6,519.89	.00	-519.89	108.7%
11201 535297	Refuse Collection	2,500	0	2,500	1,406.83	.00	1,093.17	56.3%
11201 535344	Household & Janitorial Supp	20,000	0	20,000	31,661.19	.00	-11,661.19	158.3%
11201 535349	Other Supplies	10,000	0	10,000	12,270.44	.00	-2,270.44	122.7%
11201 535352	Vehicle Parts & Repairs	1,000	0	1,000	72.56	.00	927.44	7.3%
11201 535353	Machinery & Equipment Parts	10,000	0	10,000	18,345.17	.00	-8,345.17	183.5%
11201 535354	Paint	2,500	0	2,500	.00	.00	2,500.00	.0%
11201 535355	Plumbing & Electrical	5,000	0	5,000	85,757.98	4,928.00	-85,685.98*****	
11201 536531	Land Rent & Lease	1,800	0	1,800	1,800.00	.00	.00	100.0%
11201 536533	Equipment Rent & Lease	10,000	0	10,000	3,230.30	.00	6,769.70	32.3%
11201 571004	IP Telephony Allocation	255	0	255	191.25	.00	63.75	75.0%
11201 571005	Duplicating Allocation	5	0	5	3.78	.00	1.22	75.6%
11201 571009	MIS PC Group Allocation	13,178	0	13,178	9,883.53	.00	3,294.47	75.0%
11201 571010	MIS Systems Grp Alloc(ISIS)	7,039	0	7,039	5,279.22	.00	1,759.78	75.0%
11201 571020	Fleet Allocation	1,000	0	1,000	.00	.00	1,000.00	.0%
11201 591519	Other Insurance	39,419	0	39,419	30,077.19	.00	9,341.68	76.3%
11201 594810	Capital Equipment	0	24,500	24,500	14,367.14	.00	10,132.86	58.6%
11201 594822	Capital Improvement Building	0	117,557	117,557	.00	.00	117,557.00	.0%
11201 699999	Budgetary Fund Balance	0	-142,057	-142,057	.00	.00	-142,057.00	.0%
TOTAL Central Services		0	0	0	51,193.81	4,928.00	-56,121.81	.0%
TOTAL General Fund		0	0	0	51,193.81	4,928.00	-56,121.81	.0%
TOTAL REVENUES		-1,085,554	-142,057	-1,227,611	-886,116.10	.00	-341,494.96	
TOTAL EXPENSES		1,085,554	142,057	1,227,611	937,309.91	4,928.00	285,373.15	

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FROM 2025 01 TO 2025 11

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	0	0	51,193.81	4,928.00	-56,121.81	.0%

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FROM 2025 01 TO 2025 11

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
700 MIS Department Fund	APPROP	ADJSTMTS	BUDGET	ACTUALS	ENCUMBRANCES	BUDGET	USED
77001 PC Group							
77001 411100 General Property Taxes	-7,500	0	-7,500	-6,250.00	.00	-1,250.00	83.3%
77001 474180 MIS Billed	-1,880,257	0	-1,880,257	-1,410,192.36	.00	-470,064.17	75.0%
77001 511110 Salary-Permanent Regular	94,949	0	94,949	73,673.51	.00	21,275.55	77.6%
77001 511210 Wages-Regular	197,138	0	197,138	104,915.41	.00	92,222.13	53.2%
77001 511220 Wages-Overtime	8,249	0	8,249	434.87	.00	7,813.87	5.3%
77001 512141 Social Security	21,478	0	21,478	13,252.61	.00	8,225.69	61.7%
77001 512142 Retirement (Employer)	20,816	0	20,816	12,442.08	.00	8,373.64	59.8%
77001 512144 Health Insurance	58,386	0	58,386	29,468.56	.00	28,917.32	50.5%
77001 512145 Life Insurance	35	0	35	19.81	.00	15.47	56.2%
77001 512151 HSA Contribution	5,300	0	5,300	.00	.00	5,300.00	.0%
77001 512173 Dental Insurance	3,240	0	3,240	1,741.86	.00	1,498.14	53.8%
77001 521220 Consultant	130,300	0	130,300	65,992.75	.00	64,307.25	50.6%
77001 521296 Computer Support	654,383	0	654,383	525,769.89	.00	128,613.44	80.3%
77001 529299 Purchase Care & Services	189,000	0	189,000	164,597.47	.00	24,402.53	87.1%
77001 531298 United Parcel Service	0	0	0	8.40	.00	-8.40	.0%
77001 531301 Office Equipment	300	0	300	.00	.00	300.00	.0%
77001 531303 Computer Equipmt & Software	82,500	0	82,500	260,717.31	.00	-178,217.31	316.0%
77001 531312 Office Supplies	300	0	300	183.98	.00	116.02	61.3%
77001 531313 Printing & Duplicating	100	0	100	.00	.00	100.00	.0%
77001 531322 Subscriptions	300	0	300	.00	.00	300.00	.0%
77001 531324 Membership Dues	400	0	400	.00	.00	400.00	.0%
77001 532325 Registration	3,200	0	3,200	.00	.00	3,200.00	.0%
77001 532332 Mileage	200	0	200	.00	.00	200.00	.0%
77001 532335 Meals	150	0	150	.00	.00	150.00	.0%
77001 532336 Lodging	425	0	425	196.00	.00	229.00	46.1%
77001 532350 Training Materials	1,500	0	1,500	.00	.00	1,500.00	.0%
77001 533225 Telephone & Fax	0	0	0	1,072.27	.00	-1,072.27	.0%
77001 533228 Internet	25,000	0	25,000	28,371.00	.00	-3,371.00	113.5%
77001 533236 Wireless Internet	0	0	0	449.35	.00	-449.35	.0%
77001 571004 IP Telephony Allocation	3,826	0	3,826	2,869.47	.00	956.53	75.0%
77001 571008 MIS Overhead Allocation	430	0	430	1,421.80	.00	-991.73	330.6%
77001 591519 Other Insurance	2,952	0	2,952	2,114.91	.00	836.70	71.7%
77001 594818 Capital Computer	382,900	0	382,900	114,020.15	3,195.06	265,684.79	30.6%
TOTAL PC Group	0	0	0	-12,708.90	3,195.06	9,513.84	.0%

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FROM 2025 01 TO 2025 11

ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
700 MIS Department Fund							
77002 Systems Group							
77002 451200 Records & Reports	-500	0	-500	-225.00	.00	-275.00	45.0%
77002 474180 MIS Billed	-525,929	0	-525,929	-394,446.42	.00	-131,482.19	75.0%
77002 511110 Salary-Permanent Regular	253,989	0	253,989	215,869.13	.00	38,119.64	85.0%
77002 511210 Wages-Regular	86,842	0	86,842	54,007.78	.00	32,833.78	62.2%
77002 511220 Wages-Overtime	47	0	47	345.45	.00	-298.57	736.9%
77002 511330 Wages-Longevity Pay	750	0	750	.00	.00	750.00	.0%
77002 512141 Social Security	24,298	0	24,298	19,255.46	.00	5,042.32	79.2%
77002 512142 Retirement (Employer)	23,848	0	23,848	18,780.50	.00	5,067.08	78.8%
77002 512144 Health Insurance	54,079	0	54,079	48,697.62	.00	5,380.96	90.0%
77002 512145 Life Insurance	92	0	92	82.93	.00	9.28	89.9%
77002 512151 HSA Contribution	4,810	0	4,810	.00	.00	4,810.00	.0%
77002 512173 Dental Insurance	2,945	0	2,945	2,700.84	.00	243.96	91.7%
77002 521220 Consultant	7,500	0	7,500	497.50	.00	7,002.50	6.6%
77002 531312 Office Supplies	200	0	200	113.68	.00	86.32	56.8%
77002 531324 Membership Dues	300	0	300	375.00	.00	-75.00	125.0%
77002 532325 Registration	3,000	0	3,000	1,458.50	.00	1,541.50	48.6%
77002 532332 Mileage	100	0	100	.00	.00	100.00	.0%
77002 532335 Meals	75	0	75	.00	.00	75.00	.0%
77002 532350 Training Materials	1,000	0	1,000	.00	.00	1,000.00	.0%
77002 533225 Telephone & Fax	0	0	0	164.01	.00	-164.01	.0%
77002 535242 Maintain Machinery & Equip	58,800	0	58,800	47,526.90	.00	11,273.10	80.8%
77002 571004 IP Telephony Allocation	638	0	638	478.53	.00	159.47	75.0%
77002 571008 MIS Overhead Allocation	430	0	430	1,421.79	.00	-991.72	330.6%
77002 591519 Other Insurance	2,687	0	2,687	2,405.70	.00	281.68	89.5%
TOTAL Systems Group	0	0	0	19,509.90	.00	-19,509.90	.0%

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FROM 2025 01 TO 2025 11

 ACCOUNTS FOR:
 700 MIS Department Fund

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
77004 MIS Overhead							
77004 533225 Telephone & Fax	0	0	0	1,093.78	.00	-1,093.78	.0%
77004 533236 wireless Internet	0	0	0	1,098.06	.00	-1,098.06	.0%
77004 571008 MIS Overhead Allocation	-860	0	-860	-2,843.59	.00	1,983.45	330.6%
77004 591519 Other Insurance	860	0	860	533.25	.00	326.89	62.0%
TOTAL MIS Overhead	0	0	0	-118.50	.00	118.50	.0%

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FROM 2025 01 TO 2025 11

 ACCOUNTS FOR:
 700 MIS Department Fund

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
77005 IP-Telephony							
77005 474190 IP-Telephony Billed	-104,185	0	-104,185	-78,146.28	.00	-26,038.96	75.0%
77005 511210 Wages-Regular	77,072	0	77,072	61,252.93	.00	15,819.49	79.5%
77005 511220 Wages-Overtime	828	0	828	10.69	.00	817.78	1.3%
77005 512141 Social Security	5,959	0	5,959	4,686.65	.00	1,272.77	78.6%
77005 512142 Retirement (Employer)	5,414	0	5,414	4,257.83	.00	1,156.28	78.6%
77005 512145 Life Insurance	60	0	60	50.37	.00	9.51	84.1%
77005 512173 Dental Insurance	1,104	0	1,104	900.28	.00	203.72	81.5%
77005 521220 Consultant	7,000	0	7,000	5,469.50	.00	1,530.50	78.1%
77005 531303 Computer Equipmt & Software	2,500	0	2,500	.00	.00	2,500.00	.0%
77005 533225 Telephone & Fax	0	0	0	11,684.13	.00	-11,684.13	.0%
77005 535242 Maintain Machinery & Equip	3,500	0	3,500	.00	.00	3,500.00	.0%
77005 591519 Other Insurance	747	0	747	548.55	.00	198.39	73.4%
TOTAL IP-Telephony	0	0	0	10,714.65	.00	-10,714.65	.0%

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ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
700 MIS Department Fund							
77006 Central Duplication							
77006 451002 Private Party Photocopy	-300	0	-300	-275.30	.00	-24.70	91.8%
77006 472003 Municipality Copies & Printin	-1,000	0	-1,000	-52.16	.00	-947.84	5.2%
77006 474180 MIS Billed	-36,000	0	-36,000	-16,543.80	.00	-19,456.20	46.0%
77006 474200 Copying & Printing Interdepa	-22,063	0	-22,063	-12,927.91	.00	-9,135.44	58.6%
77006 511210 Wages-Regular	17,145	0	17,145	13,605.52	.00	3,539.93	79.4%
77006 511220 Wages-Overtime	79	0	79	.00	.00	79.02	.0%
77006 511240 Wages-Temporary	0	0	0	1,381.20	.00	-1,381.20	.0%
77006 511390 Wages-Death Benefit	0	0	0	683.88	.00	-683.88	.0%
77006 512141 Social Security	1,318	0	1,318	1,146.48	.00	171.19	87.0%
77006 531298 United Parcel Service	0	0	0	18.31	.00	-18.31	.0%
77006 531303 Computer Equipmt & Software	0	0	0	199.98	.00	-199.98	.0%
77006 531311 Postage & Box Rent	0	0	0	.78	.00	-.78	.0%
77006 531312 Office Supplies	14,500	0	14,500	4,284.16	.00	10,215.84	29.5%
77006 531314 Small Items Of Equipment	600	0	600	1,324.35	.00	-724.35	220.7%
77006 531349 Other Operating Expenses	500	0	500	435.98	.00	64.02	87.2%
77006 532332 Mileage	110	0	110	49.70	.00	60.30	45.2%
77006 535242 Maintain Machinery & Equip	5,500	0	5,500	3,398.72	.00	2,101.28	61.8%
77006 535252 Printing Equip Maintenance	14,000	0	14,000	2,532.08	.00	11,467.92	18.1%
77006 571004 IP Telephony Allocation	128	0	128	96.03	.00	31.97	75.0%
77006 571009 MIS PC Group Allocation	4,942	0	4,942	3,706.47	.00	1,235.53	75.0%
77006 571010 MIS Systems Grp Alloc(ISIS)	372	0	372	279.00	.00	93.00	75.0%
77006 591519 Other Insurance	169	0	169	121.32	.00	47.89	71.7%
TOTAL Central Duplication	0	0	0	3,464.79	.00	-3,464.79	.0%
TOTAL MIS Department Fund	0	0	0	20,861.94	3,195.06	-24,057.00	.0%
TOTAL REVENUES	-2,577,734	0	-2,577,734	-1,919,059.23	.00	-658,674.50	
TOTAL EXPENSES	2,577,734	0	2,577,734	1,939,921.17	3,195.06	634,617.50	

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	ACTUALS	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	0	0	20,861.94	3,195.06	-24,057.00	.0%

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Jefferson County
 FLEXIBLE PERIOD REPORT

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REPORT OPTIONS

	Field #	Total	Page Break	
Sequence 1	1	Y	Y	From Yr/Per: 2025/ 1
Sequence 2	9	Y	Y	To Yr/Per: 2025/11
Sequence 3	0	N	N	Budget Year: 2025
Sequence 4	0	N	N	Print totals only: N
				Format type: 1
				Double space: N
Report title:				Suppress zero bal accts: Y
				Amounts/totals exceed 999 million dollars: N
FLEXIBLE PERIOD REPORT				Roll projects to object: N
				Print journal detail: N
Includes accounts exceeding 0% of budget.				From Yr/Per: 2020/ 1
Print Full or Short description: F				To Yr/Per: 2020/ 1
Print full GL account: N				Include budget entries: Y
Sort by full GL account: N				Incl encumb/liq entries: Y
Print Revenues-Version headings: N				Sort by JE # or PO #: J
Print revenue as credit: Y				Detail format option: 1
Print revenue budgets as zero: Y				Multiyear view: D

10/28/2025
 12:45:28

Jefferson County
 FLEXIBLE PERIOD REPORT

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REPORT OPTIONS

	Field #	Total	Page Break	
Sequence 1	1	Y	Y	From Yr/Per: 2025/ 1
Sequence 2	9	Y	Y	To Yr/Per: 2025/11
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Print Revenues-Version headings: N				Sort by JE # or PO #: J
Print revenue as credit: Y				Detail format option: 1
Print revenue budgets as zero: N				Multiyear view: D

Building and Grounds Committee

MINUTES

Monday, October 6, 2025

1. Call to Order

Meeting was called to order by Backlund at 8:30 a.m.

2. Roll Call

Members Present: Curtis Backlund, Jim Braughler, Roger Lindl, Robert Preuss, Mary Roberts

Others Present: Michael Luckey, John Fox, John Rageth, Becky Roberts

3. Certification of compliance with the Open Meetings Law

Luckey reported that the meeting agenda was properly noticed in compliance with the law.

4. Review of the Agenda

No changes were made.

5. Public Comment – None

6. Communications - None

7. Approval of the September 4, 2025 committee meeting minutes

Draft minutes were provided for review.

Motion by Braughler/Lindl to approve September 4, 2025 committee meeting minutes. Motion passed 5-0.

8. Update on courthouse/sheriff/jail project and contingency

Fox gave an update. Braughler asked about an open house for the public to tour the new facility. The committee plans to do this on November 12th before the County Board meeting. No action taken.

9. Updates on projects

- a. Discussion and update on Fair Park Maintenance Plan – Fox talked about projects in progress and others that are complete.
- b. Fair Park's roof repairs – this project is completed
- c. Fair Park's fire alarm replacement – waiting on final permits
- d. Fair Park LED lighting – Fox gave an update on this project, partnering with Focus on Energy. Lighting will be controlled by a tablet.
- e. Gov. Evers community grant applications – this grant is due at the end of the month and requires a 50% match.

10. Discussion and possible action on 2026 capital budget requests and 2025 capital needs

Fox shared a list of capital requests that are included in the 2026 recommended budget. Fox reviewed the list. No action taken.

11. IT Project Update

A written report was provided for review. Rageth reviewed some of the projects. No action taken.

12. Financial Reports (YTD)

- a. Central Services
- b. Management Information Systems

Financial reports were provided for review. No action taken.

13. Discuss potential agenda items for the Committee's next meeting

- a. Approval of October 6, 2025 Building and Grounds Committee meeting minutes
- b. IT Project Update
- c. Jail Update
- d. Courthouse Dedication update
- e. Fair Park Updates

Next meeting Monday, November 3, 2025 at 8:30 a.m.

Tour of Fair Park

14. **Adjourn**

Motion by / to adjourn at 10:04 a.m.